



RTC INSTITUTE OF TECHNOLOGY

Anandi, Ormanjhi, Ranchi – 835219, Jharkhand

Approved by AICTE, New Delhi & Govt. of Jharkhand and Affiliated to Jharkhand University of Technology, Ranchi
(ISO 9001 : 2015 Certified)



Internal Quality Assurance Cell Minutes of 3rd IQAC Meeting

Date : 12.05.2023
Time : 02.30 PM- 4.15 PM
Mode : Offline
Venue : Conference Hall (Admin. Block, Ground Floor)

Members Present:

Name	Designation	IQAC Composition
Dr. T. K. Das	Principal, RTCIT	Chairperson
Mr. Sumeet Raj	Managing Director, RTCIT	Member (Management)
Prof. A.K.Chaudhary	Registrar, JUT, Ranchi	Member (Higher Education)
Dr. Sudip Das	IQAC Director & Professor, BIT Mesra, Ranchi	Member (Higher Education)
Mr. Rajesh Singh	HoD (CSE), RTCIT	Member (Faculty)
Dr. Jaiprakash	HoD (ME), RTCIT	Member (Faculty)
Mrs. Sarita Kumari	Assistant Professor (ECE), RTCIT	Member (Faculty & Alumni)
Mr. Amit Kr. Kedia	In-charge, Accounts Department, RTCIT	Member (Administration)
Mr. Bikash Kr. Singh	Partner, M/s Rare Metals & Chemicals	Member (Industry)
Mr. Randhir Choudhary	Representative, Local Community	Member (Local Community)
Miss Mamta Kumari	Student [B.Tech. (CSE)], RTCIT	Member (Student)
Mr. Hare Krishna	Assistant Professor (ECE) & CoE, RTCIT	IQAC Coordinator

Members Absent:

Name	Designation	IQAC Composition
Mr. Muneshwar Pahan	Parent	Member (Parent)
Mr. Praveen Kumar	Director, ARF Design, Ranchi	Member (Employer)

City Office: 2 & 3 Ganga Ashram Complex, Kutchery Road, Ranchi – 834001

Website: www.rtcit.ac.in | E-mail: education@rtcit.ac.in

IQAC Coordinator
RTCIT, Ranchi

IQAC, Chairperson
RTC Institute of Technology
Anandi, Ormanjhi, Ranchi-19



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S.N.	Agenda	Proceedings
1.	Welcome speech by the IQAC chairperson.	Dr. T.K. Das, Principal and IQAC chairperson, welcomed all the members present at the meeting.
2.	Presentation of ATR and plan for AY 2023-24.	Mr. Hare Krishna, COE and IQAC coordinator, presented ATR (Action Taken Report) and plan for AY 2023-24 to improve the academic quality.
3.	Discussion and suggestion by all IQAC members.	<p>Dr. Sudip Das suggested-</p> <ul style="list-style-type: none">a) to modify placement data with Median Package Value.b) to form "Institute Photographic Society.c) to increase the paper publication of each departmentd) to modify the Institute website by adding B Tech & Diploma to the program list.e) to update NIRF data for the last 5 years including the current year. <p>Prof. A. K. Chaudhary suggested-</p> <ul style="list-style-type: none">a) to improve the Institute advertisement system through adding more banners/hoardings.b) to add PDC (Personality Development Classes) to boost students' communication skills including personality.c) SLLIS is to be implemented and the status of improvements is to be measured. Fast learners may be attached with slow learners for their improvement. <p>Miss Mamta Kumari suggested -</p> <ul style="list-style-type: none">a) to organize cultural and sports activities semester wise. But the same is in practice as Sports Activity in ODD SEM & Cultural Activity in EVEN SEM.b) to provide one day pick and drop bus facilities at least from Block Chowk during long vacation. <p>Mr. Randhir Choudhary suggested -</p> <ul style="list-style-type: none">to do more social activities for nearby villagers through NCC/NSS.
4.	Vote of thanks	Dr. T.K. Das, Principal and IQAC chairperson, gave a vote of thanks at the end of the meeting.

Other points/suggestions: To accelerate the work for NAAC grading.

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Dr. Sudip Das
(Member)

[Signature]
12/5/2023

Prof. A.K.Choudhary
(Member)

[Signature]
12/05/2023

Mr. Sumeet Raj
(Member)

[Signature]
12/5/23

Mr. Bikash Kr. Singh
(Member)

[Signature]
12/5/23

Mr. Randhir Kr. Choudhary
(Member)

[Signature]
12/5/23

Mr. Praveen Kumar
(Member)

Absent

Mr. Rajesh Singh
(Member)

[Signature]
12/5/23

Dr. Jaiprakash
(Member)

[Signature]

Mrs. Sarita Kumari
(Member)

[Signature]
12/05/23

Mr. Amit Kr. Kedia
(Member)

[Signature]
12/05/23

Miss Mamta Kumari
(Member)

[Signature]
12/05/2023

Mr. Muneshwar Pahan
(Member)

Absent

Mr. Hare Krishna
IQAC Coordinator

[Signature]
12/05/2023
IQAC Coordinator
RTCIT, Ranchi

[Signature]
12/05/2023
Dr. T. K. Das
Chairperson, IQAC

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