



# RTC INSTITUTE OF TECHNOLOGY

Anandi, Ormanjhi, Ranchi – 835219, Jharkhand

Approved by AICTE, New Delhi & Govt. of Jharkhand and Affiliated to Jharkhand University of Technology, Ranchi



## Internal Quality Assurance Cell

### Minutes of 2<sup>nd</sup> IQAC Meeting

Date : 02.09.2022  
Time : 02.30 PM- 03.30 PM  
Mode : Offline  
Venue : Conférence Hall (Admin. Block, Ground Floor)

#### Members Present:

Name	Designation	IQAC Composition
Dr. T. K. Das	Principal, RTCIT	Chairperson
Mr. Sumeet Raj	Managing Director, RTCIT	Member (Management)
Prof. A.K.Choudhary	Registrar, JUT, Ranchi	Member (Higher Education)
Prof. R. P. Sharma	Professor, BIT Mesra, Ranchi	Member (Higher Education)
Mr. Rajesh Singh	HoD (CSE), RTCIT	Member (Faculty)
Dr. Jaiprakash	HoD (ME), RTCIT	Member (Faculty)
Mrs. Sarita Kumari	Assistant Professor (ECE), RTCIT	Member (Faculty & Alumni)
Mr. Amit Kr. Kedia	In-charge, Accounts Department, RTCIT	Member (Administration)
Mr. Bikash Kr. Singh	Partner, M/s Rare Metals & Chemicals	Member (Industry)
Mr. Praveen Kumar	Director, ARF Design, Ranchi	Member (Employer)
Mr. Randhir Choudhary	Representative, Local Community	Member (Local Community)
Mr. Amit Kr. Saw	Student [B.Tech. (EEE)], RTCIT	Member (Student)
Mr. Ramesh Kr. Bhasin	Guardian	Member (Parent)
Mr. Hare Krishna	Assistant Professor (ECE) & CoE, RTCIT	IQAC Coordinator

#### Members Absent:

Name	Designation	IQAC Composition
Mr. Ramesh Kr. Bhasin	Guardian	Member (Parent)
Mr. Praveen Kumar	Director, ARF Design, Ranchi	Member (Employer)



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S.N.	Agenda	Proceedings
1.	Welcome speech by the IQAC chairperson.	Dr. T.K. Das, Principal and IQAC chairperson, welcomed all the members present at the meeting.
2.	Presentation of ATR and plan for AY 2022-23.	Mr. Hare Krishna, COE and IQAC coordinator, presented ATR (Action Taken Report) and plan for AY 2022-23 to improve the academic quality.
3.	Discussion and suggestion by all IQAC members.	<p>Prof. R. P. Sharma (Member, Higher Education) gave his views and suggested accelerating the role of Faculty advisor/Mentor to find out the academic issues of his/her mentee and improve the quality. He also suggested to limit the number of mentees for each mentor/faculty adviser for better results. He also advised modifying the weak student finding criteria in SLLIS by adding weightage of quiz event with each criterion.</p> <p>Prof. A. K. Choudhary (Member, Higher Education) gave his views and suggested to appear more students in job cum placement event organized by the University in future.</p> <p>Mr. Bikash Kr. Singh (Member, Industry) gave his views and suggested increasing the number of events regarding student placement.</p> <p>Mr. Randhir Kr. Choudhary (Member, Local Community) gave his views and suggested increasing the number of events regarding social works through NSS cell and he assured full of his support.</p> <p>Mr. Amit Kr. Saw (Member, Student) suggested to increase the number of student career awareness programs.</p>
4.	Vote of thanks	Mr. Sumeet Raj (M.D & Member, Management) gave his views and a vote of thanks to all.

Other points/suggestions:



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Prof. R.P.Sharma  
(Member)

*R.P.Sharma*  
21/9/2022

Prof. A.K.Choudhary  
(Member)

*A.K.Choudhary*  
02/09/2022

Mr. Sumeet Raj  
(Member)

*Sumeet Raj*  
21/9/2022

Mr. Bikash Kr. Singh  
(Member)

*Bikash Kr. Singh*  
02/09/2022

Mr. Randhir Kr. Choudhary  
(Member)

*Randhir Kr. Choudhary*  
21/9/22

Mr. Praveen Kumar  
(Member)

*Absent*

Mr. Rajesh Singh  
(Member)

*Rajesh Singh*  
21/9/22

Dr. Jaiprakash  
(Member)

*Dr. Jaiprakash*  
21/9/22

Mrs. Sarita Kumari  
(Member)

*Sarita Kumari*  
21/9/2022

Mr. Amit Kr. Kedia  
(Member)

*Amit Kumar Kedia*  
~~Amit Kumar Saw~~

Mr. Amit Kr. Saw  
(Member)

*Amit Kumar Saw*

Mr. Ramesh Kr. Bhasin  
(Member)

*Absent*

Mr. Hare Krishna  
IQAC Coordinator

*Hare Krishna*  
02/09/2022  
IQAC Coordinator  
RTCIT, Ranchi

*T.K.Das*  
21/09/2022  
Dr. T. K. Das  
Chairperson, IQAC