


<b>Examination Department, RTCIT</b>	
<b>For 8th Semester B.Tech.</b>	
<b><u>Notice</u></b>	
Ref.No.	RTCIT/Exam/RU/2020/07/24
As per R.U notice no. RU/Ex/CC/229-233/20 dated 21.7.2020, all students of B.Tech. 8th semester are informed to fill their university exam form as per following schedule and process.	
<b>Schedule:-</b>	
Last date to fill form (Without Fine)	<b>08th August 2020</b>
Last date to fill form (With Fine)	<b>10th August 2020</b>
<b>Process:-</b>	
First all students will have to go to following link with their valid " <b>Microsoft Account</b> " provided by institute. Without valid account no one can open this link.	
<b><u>Exam Form Progress Chart 8th Sem (JULY 2020)</u></b>	
<b>STEP-I</b>	Check your approval status/eligibility
<b>STEP-II</b>	After enabling "ELIGIBLE", you will get automatically:-
	a) Exam Form No      Use while filling form
	b) Link to "Download" Exam Form      Enter all fields and save with your form no.
	c) Link to "Apply Online"      Use to upload your filled exam form
<b>STEP-III</b>	Your uploaded form will go for verification to your concerned co-ordinator.
<b>STEP-IV</b>	Once the verification is done, final submission field will enable " <b>SUBMITTED SUCCESSFULLY</b> ". <b>Without enabling this your form filling process will be treated as "Not submitted".</b>
<b><i>Before going to form filling process, student must-</i></b>	
1. Ensure that he/she has taken approval from accounts dept. regarding exam fee/dues (if any)	
2. Have soft copy of your color photographs to fix/put in form	
3. Have soft copy of your signature to fix/put in form	
4. Scanned copy of your previous exam's admit card to upload online. [Max. Size 10MB, Format-JPG/PDF]	
5. Your Aadhaar No. to put in exam form.	
<b><i>Before filling the downloaded exam form, student must know about the below colour coding:-</i></b>	
	Fields of this color can be used to put your photo/sign
	Fields of green color have drop down, you can use.
	Fields of yellow color are linked with your University roll no. and comes automatically. If any error, you can edit it.
	Fields of white color are required to be typed.
<b><i>All students are advised to fill form carefully. If there is any confusion/problem, contact your co-ordinator immediately. A Sample format is attached with name "Sample Format"</i></b>	
<b>Co-ordinator Name</b>	
<b>Branch</b>	<b>Name</b>
<b>CE</b>	<b>Mr Vijay Kumar &amp; Mr Jayant Wala</b>
<b>CSE+IT</b>	<b>Mr Rajesh Singh</b>
<b>ECE</b>	<b>Mr Raj Kumar Mistri</b>
<b>EEE</b>	<b>Mr Manan Jee &amp; Mr Ramesh Kumar</b>
<b>ME</b>	<b>Dr Israr Equbal &amp; Mr Amrit</b>
<b>** Note for backlog paper [Non-regular student]</b>	
If any student with backlog does not have a Microsoft Account, send an email request to <a href="mailto:faculty@rtcit.ac.in">faculty@rtcit.ac.in</a> to create a new account.	
Inform the concerned co-ordinator to enter student's details in the <b>Exam Form Progress Chart 8th Sem (JULY 2020)</b> sheet.	
Once their details are added, they can follow the above procedure to fill the Exam form.	

<b>Aadhaar No</b>		<b>B.Tech./M.Tech.</b>	<b>Rs. 50/-</b>
<b>Form No</b>			<b>Year:-2020</b>



## Ranchi University,Ranchi

**(Examination Department)**

**B.Tech./M.Tech. 8th Semester Examination**

<b>Branch</b>	
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The duly filled Application and the fee must reach the office of the Registrar on or before the prescribed date. A candidate whose application and fee do not reach the Registrar on or before the prescribed date shall not be eligible to sit for the examination.

**To,**  
**The Registrar, Ranchi University, Ranchi**

Sir,

I request permission to present myself at the B.Tech./M.Tech. 8th semester Examination of 2020. The requisite fee is forwarded herewith.

Name		<b>Yours obedient</b>
Address		

(Signature made here is full clear in the presence of Principal or of a person duly authorized by him in his behalf)

**PARTICULARS TO BE FILLED IN BY THE CANDIDATE**

1	University Roll No	
2	Name in full in English (In Block Letter)	
3	Name in Hindi (in Devnagri Script)	
4	Class Roll No	
	Branch	
	Batch	
	Session of Examination	2019-20
	Name of the Institution	RTC INSTITUTE OF TECHNOLOGY
5	Father's Name	
6	Mother's Name	
7	Guardian's Name	
8	Date of Birth	
9	Sex	
10	Category	
11	Present Address	
	At	
	P.O	
	P.S	
	District	
	Pin Code	
	State	
12	Permanent Address [Select if same as Present Address]	Same Present Address
	At	
	P.O	
	P.S	
	District	
	Pin Code	
	State	
13	Contact No [Self]	
	Contact No [Home]	
	Valid official mail ID	
14	Personal Information	
	Blood Group	
	Mark of Identification	
15	Particulars of passing the I.Sc./10+2/Equivalent Examination	
	Name of School/College	
	Board/University	
	University Roll No	
	Year	
	Annual/Supplimentry	
16	Particulars of previous B.Tech exam appeared/passed	
	Name of the Institution	RTC INSTITUTE OF TECHNOLOGY
	University	RANCHI UNIVERSITY
	University Roll No	0
	Session of Examination	

	<b>Semester</b>	
	<b>Year</b>	
<b>17</b>	<b>Papers in he/she desires to be examined [Code]</b>	
<b>(i)</b>		
<b>(ii)</b>		
<b>(iii)</b>		
<b>(iv)</b>		
<b>(v)</b>		
	<b>Signature of Verifying Authority</b>	

### CERTIFICATE

I certify that this candidate has satisfied me by the production of I.Sc/10+2/equivalent examination certificate, recognized by the Academic Council of Ranchi University with Physics, Chemistry and Mathematics as subject of his examination that he/she prosecuted a regular course of study in see mode colleges, admitted in the B.Tech./ M.Tech. course for the academic year, after passing the above mentioned examinations. That he/she has attended 75% or more of the total no. of lectures delivered in each theoretical/sessional subjects mentioned in this application and each practical papers and has satisfactorily completed the course prescribed for the applied B.Tech./ M.Tech. Semester Examination. That his/her conduct and progress have been satisfactory that he/she has signed this application in online mode, that I know nothing against his/her moral character and I believe that the statement made by him/her in this application are true.

<b>Date:-</b>	<b>Sunday, 26 July 2020</b>	
	<b>Photo of Candidate</b>	
	<b>Signature of Candidate</b>	<b>Principal</b> <b>RTC Institute of Technology</b> <b>Ormanjhi, Ranchi</b>

### CERTIFICATE

(For Non-Collegiate Students)

I certify that this candidate had appeared at B.Tech/ M.Tech. Semester examinations held respectively on \_\_\_\_\_ and \_\_\_\_\_ and failed to score an average of 6 (i.e. at least a total of 12) SGPA/ 46 credit (out of total 64 credit); that he/ she is therefore eligible under the regulations to appear in the papers mentioned in this application without attendance at lectures, that his/ her conduct etc. and progress have been satisfactory, that he/ she has signed in this application in my presence or in that of a person duly authenticated by me in this behalf, that I know nothing against his/ her moral character and I believe that the statements made by his/ her in this application are true.

<b>Date:</b>		<b>Principal</b> <b>RTC Institute of Technology</b> <b>Ormanjhi, Ranchi</b>